

B. TECH.
(SEM II) THEORY EXAMINATION 2018-19
PROFESSIONAL ENGLISH

Time: 3 Hours

Total Marks: 100

Note: Attempt all Sections. If require any missing data; then choose suitably.

SECTION A

- 1. Attempt all questions in brief. 2 x 10 = 20**
- a. Define the extant and coverage of Technical English. CO1
 - b. Differentiate between Active and Passive Listening. CO1
 - c. State the meaning of the following foreign words used in English language-
Ab-initio, Alma mater CO2
 - d. Expand the following abbreviations- A.M., P.S. CO2
 - e. State two preposition phrases and use them in a sentence- CO3
 - f. What are the techniques of technical writing? Explain briefly CO3
 - g. What is a displaced or dangling modifier? Give example as well. CO4
 - h. Differentiate Clichés from Redundancy? CO4
 - i. What is the normal rate of words spoken per minute and how it affects the speech flow? CO5
 - j. Specify the necessity of intonation in speech to give urgency to your voice? CO5

SECTION B

- 2. Attempt any three of the following: 10 x 3 = 30**
- a. "A presentation, if delivered effectively can capture the audience's attention." In view of the above statement outline the subtle nuances of presentation delivery methods- CO1
 - b. Outline the subtle differences in the following pair of homophones by using them in a sentence- Hear, Here; Loose, Lose; Gait, Gate, Been, Bin; Steal, Steel. CO2
 - c. Write a notice notifying your society members about a blood donation camp organized in your society as the society president. CO3
 - d. Concord is essential for precision in writing, read the following sentences and correct the use of concord; if any- CO4
 - a. They as well as I am going to the seminar.
 - b. Neither Joe nor Ellen are preparing for the test.
 - c. The Committee has done good work in the education sector.
 - d. A bouquet of roses lend color to the room.
 - e. Breaking and Entering is a criminal offence.
 - e. How do you think communication at work place facilitates your carrier growth and helps in maintaining good relations at work as well? CO5

SECTION C

- 3. Attempt any *one* part of the following: 10 x 1 = 10**
- (a) The length of paragraph composition depends on the kind of document being written, its style, purpose and audience. Justify the statement by explaining different writing methods. CO1
 - (b) Thinking is essential to generate ideas and ideas lead to innovation, in order to train one's mind for positive and logical thinking what are the strategies that one should follow. CO1
- 4. Attempt any *one* part of the following: 10 x 1 = 10**
- (a) Word formation is the creation of a new word using different processes. Delineate some such processes which can be adopted for word formation. CO2
 - (b) A grammatically correct sentence might still not effectively convey the idea without considering the requisites of sentence construction. Illustrate. CO2
- 5. Attempt any *one* part of the following: 10 x 1 = 10**
- (a) An agenda is the list of individual items that ensure that the meeting achieves its broad aims." Write an agenda for a sales meeting and write the minutes of meeting as well. CO3
 - (b) What are the principles of business communication? Specify the significance of 'You attitude' in business communication. CO3
- 6. Attempt any *one* part of the following: 10 x 1 = 10**
- (a) What is Technical style? How does choice of words determine the style of technical writing? CO4
 - (b) Describe how the length of a paragraph influences its coherence and helps in composing a good introduction and conclusion. CO4
- 7. Attempt any *one* part of the following: 10 x 1 = 10**
- (a) Ascertain the need of understanding Audience and locale for a successful Presentation. CO5
 - (b) Paralinguistic refer to every element and nuance of your speech impacting the way you vocalize and optimize your voice. Elaborate- CO5